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SWANSCOMBE & GREENHITHE TOWN COUNCIL

PERSONNEL COMMITTEE.

Councillor Dawn Johnston - Chairman
Councillor Elizabeth Wickham – Vice-Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Peter Harris
Councillor Lesley Howes
Councillor Richard Lees
Councillor Claire Pearce

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 21 May 2026 at 7.30pm

**or on the rising of the Planning, Major Developments, Transportation
and Environment Committee meeting which starts at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA**

Graham Blew

**Graham Blew
Town Clerk**

Dated: 15 May 2026

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 7 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

**The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849**



A G E N D A

*** PLEASE BE AWARE THAT AS PER STANDING ORDER 23 f) NO SUBSTITUTE MEMBERS ARE ALLOWED FOR THE PERSONNEL COMMITTEE.**

1. Apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).

As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.

3. To receive items deemed urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
4. To confirm and sign the Minutes of the Meeting held on 22 April 2026 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).

5. PAY CLAIM 2026 – 2027 (p).

As part of its Terms of Reference the Personnel Committee are required to:

Exercise functions of the Council on question of levels of pay and salary settlements for all staff employed by the Council.

Any pay award will be dated from 1 April 2026.

A confidential report for this item is attached.

Recommended: To discuss and advise accordingly.

6. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7. REDUNDANCY POLICY – REDUNDANCY PAY / COST ANALYSIS (p).

A confidential report is attached along with a copy of the Redundancy Policy.

Recommended: To discuss and advise accordingly.

8. STAFFING ISSUES (p).

The Locum Responsible Financial Officer has provided the attached report.

Recommended: To discuss and advise accordingly.

9. 2025 PAYROLL (p).

The Locum Responsible Financial Officer has provided the attached confidential report.

Recommended: That the item be noted.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

